

**Leadership Meeting**  
**August 9, 2023 | 8:30am-10:00am**  
**Welcome Back Week & First 5 Days**

**Welcome Back Week – Thursday 8/10**

**August 7 – August 11, 2023**

<b>Monday, 8/7</b> Professors & Staff will engage in <b>Campus</b> Professional Learning.	<b>Tuesday, 8/8</b> Professors will engage in <b>District</b> Professional Learning.	<b>Wednesday, 8/9</b> Teacher Prep Day	<b>Thursday, 8/10</b> Professors & Staff will engage in Campus Professional Learning.	<b>Friday, 8/11</b> Teacher Prep Day
<p style="text-align: center;"><b>8:00 – 4:00</b></p> <p>8:00 – 8:30</p> <ul style="list-style-type: none"> <li>Breakfast with Comet Family</li> </ul> <p>8:30 – 9:00</p> <ul style="list-style-type: none"> <li>Welcome &amp; Superintendent's Message</li> <li>Introductions Hufnagle</li> </ul> <p>9:00 – 11:30</p> <p>TCC South: Where No Student Falls Through the Cracks! Collins</p> <ul style="list-style-type: none"> <li>State of TCC Address</li> <li>The Key to Effective Teams in Schools: Emotional Intelligence</li> <li>Academic Expectations: Cognitive Demand of Lessons</li> <li><i>Through the Cracks</i> Kinzer</li> </ul> <p><i>The Sky's the Limit!</i></p>	<p style="text-align: center;"><b>8:00 - 4:00</b></p> <p>Support Staff will engage in self-directed activities or attend relevant district professional learning. Business &amp; Finance Academy</p> <p style="text-align: center;"><i>Refer to Mrs. Hufnagle's email regarding professional development registration and locations.</i></p>	<p style="text-align: center;"><b>8:00 - 4:00</b></p> <p>Professors will report to campus to work on district/campus-related and/or self-directed activities in their classrooms for the workday.</p>	<p style="text-align: center;"><b>8:00 - 4:00</b></p> <p>8:00 - 11:00</p> <p>Understanding PTECH Outcomes-based Measures Collins/Hsueh  <b>30 min.</b> Hsueh</p> <ul style="list-style-type: none"> <li>2023 Cohort Review Collins</li> <li>Course Trajectories</li> <li>Work-based Learning</li> <li>Collegiate Testing Calendar</li> <li>CCMR (Texas College Bridge, TSI, Dual Credit, Certifications)</li> </ul> <p>11:00 - 11:30</p> <p>Finances &amp; Fundraising  Clarke &amp; Carrillo</p> <ul style="list-style-type: none"> <li>Finance Training</li> <li>PTA Overview</li> <li>Family Engagement</li> </ul>	<p style="text-align: center;"><b>8:00 - 4:00</b></p> <p>Professors will report to campus to work on district/campus-related and/or self-directed activities in their classrooms for the workday.</p>
Lunch on Your Own 11:30 - 1:00	Lunch on Your Own 11:30 - 1:00	Lunch on Your Own 11:30 - 1:00	BBQ Lunch Provided 11:30 - 1:00	Lunch on Your Own 11:30 - 1:00

1:00 – 3:30 Comet Culture Best Practices that lead to Positive Campus Culture                      Hufnagle <ul style="list-style-type: none"> <li>• MTSS &amp; Branching Minds</li> <li>• Attendance</li> <li>• Student Engagement</li> <li>• Curriculum Framework &amp; Resources (Lead4ward)</li> <li>• Faculty Handbook</li> <li>• Guide to Grade Reporting</li> <li>• Committees Attendance, LPAC, Hospitality, Awards/Graduation, Power Hour, SHB/Discipline, Safety &amp; Security</li> </ul>	1:00 - 4:00 • Asynchronous Content with Tasks	Professors will return to campus and continue to work in their classrooms for the workday.	1:00 - 3:30 Freshman Success and Beyond Hsueh, Berry, Coll, & Perez Opening of School Bulletin: The First 5 Days of School <ul style="list-style-type: none"> <li>• Power Hour &amp; Stemuli</li> <li>• Student Handbook</li> <li>• TCC Police Connection, TCC Orientation, and TCC Resources</li> </ul>	Professors will return to campus and work in their classrooms for the workday.
<i>Jeans &amp; Favorite College Shirt</i>	<i>Business Casual</i>	<i>Relaxed Dress</i>	<i>Relaxed Dress</i>	<i>Relaxed Dress</i>

#### Agenda for Thursday, 8/10/2023 | 8:00am - 4:00pm

- **Understanding PTECH Outcomes-based Measures**
  - Collins 8:00am-9:00am
    - Working on an OBM presentation/activity (2023 Cohort Review)
    - Overview Faculty Handbook & faculty will sign acknowledgement page.
  - Hsueh 9:00am-11:00am
    - Course Trajectories – discuss PTECH pathways
    - Work-based Learning
    - Collegiate Testing Calendar
    - CCMR (Texas College Bridge, TSI, Dual Credit, Certifications)
      - Will discuss and detail CCMR indicators where students can meet their CCMR.
      - Will split faculty into teams for an escape game for these topics (Work-based learning, Collegiate calendar, CCMR.)
- **Internal Finance, PTA, & Payroll**
  - Clarke & Carrillo 11:00am-11:30am
    - Finance Training – Internal Finance training
    - PTA Overview
    - Family Engagement
    - Payroll
- **Lunch 11:30am-1:00pm – BBQ is provided.**
- **Freshman Success and Beyond 1:00pm-3:30pm.** Stephanie finalizing timeframes for presenters.
  - Hsueh, Berry, Coll, & Perez
  - Students will create an activity for their section.
- **Power Hour & Stemuli**
  - 'What is STEMuli'. – Perez for what is STEMuli & Collins for district information/explanation.

- **Student Academic Manual** - informational and refers to our PTECH program
  - Collins
  - Students will create an activity for their section. Each group creates a 10–15 minute activity to use with students every day.
- **Student Handbook** - FWISD Code of Conduct
  - Hsueh – 1 hour.
  - Clarke will finish the handbook today.
  - Hsueh will upload it to website and Canvas. Not printed. Posted in Canvas for students and employees.
  - Teacher provided with one hardcopy from Clarke. Teacher can give student who can't access laptop.
  - 25 Code of conduct signature page will be hardcopy for students and given to each teacher.
- **Opening of School Bulletin: The First 5 Days of School**
  - Berry
  - Agenda
    - Create PH Student's Contact Distribution List
    - First 5 Days & Beyond – Professor Document: **First 5 Days Overview:** *(Should be view-only. Do not edit anything. Let Mrs. Berry know if you have a change you wish to make.) If the below link doesn't work, contact Mrs. Berry for a copy.*  
[https://docs.google.com/presentation/d/15VcZlLvNqk8Ysrx6NbSSB1LRKAm6oSu2hyHsfl4yOBM/edit#slide=id.g239e4bc6ade\\_0\\_25](https://docs.google.com/presentation/d/15VcZlLvNqk8Ysrx6NbSSB1LRKAm6oSu2hyHsfl4yOBM/edit#slide=id.g239e4bc6ade_0_25)
    - First 4 Day & Beyond – Student Resource Page
    - Important Information – The Highlights
    - Building the FAQ Document
  - TCC - Dual Enrollment & TCC Police
    - Orientation & Resources
    - Dual enrollment will be here on Tuesday, August 15 from 9:30am-11:00am. Police will come at that time.

Adjourned at 10:49am