

Quick Reference Guide

Getting Started with the MacBook Air

Overview

A MacBook Air is a powerful, fast, and versatile notebook computer. Designed and produced by Apple, the MacBook Air empowers its users with the functionality and capabilities of the Mac operating system (MacOS) with inspiring tools to explore, create, connect, and share.

Device Components

The MacBook Air features many of the same hardware components that can be found on other notebook and laptop computers.



Unboxing and Powering on

Scan the QR code below to watch a short video that will provide you with an overview of the MacBook Air hardware, including ports and other device components. The video also demonstrates how to power on and log in to the MacBook Air as a FWISD user.



Logging in

1. Click "Sign in with Microsoft".



2. Enter your FWISD (first.last@fwisd.org) email address, then click "Next".

Email, phone, or Skype			
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3. Enter your password, then click "Sign In".



MacOS Desktop

After logging in to the MacBook Air, you will see the three main components of the MacOS (Mac Operating System) user interface: the menu bar, the desktop, and the dock.



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Menu Bar and Apple Menu

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The **Menu Bar** is located at the top of your screen. Use the menus and icons in the menu bar to choose commands, perform tasks, and check statuses. Along with the desktop and the dock, the Menu Bar is one of the core user interface components in macOS.



Connecting to Wi-Fi

The MacBook will automatically connect to FWISDMDN when you are on campus. To connect to another Wi-Fi network, click on shich is located in the top right of the Menu Bar.



Dock

The dock is divided into two parts: shortcuts to apps on one side and pinned folders, such as Downloads, any minimized windows, and trash to the other side.



Access the Internet and Apps

You can use **Finder** to find your files on the MacBook. You can access the internet using either **Safari** or **Chrome**. All of your applications/programs can be found in the **Launchpad**.



Application Window Management

There are several ways to manage open windows in MacOS, some of which are demonstrated in the graphic below:



Shutting Down the MacBook

Click on the Apple icon to Access the Apple Menu on the top left corner of the Menu Bar. **Select** Shut Down.

	•	Finder	File		
	About This Mac				
	Sleep				
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l	Shut	Down			
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