

Parents: Google Classroom Guardian Summaries

Introduction

As a guardian, you can get email summaries about your student's activity in Google Classroom. Email summaries do not include grades. For grades, ask your student or contact the teacher.

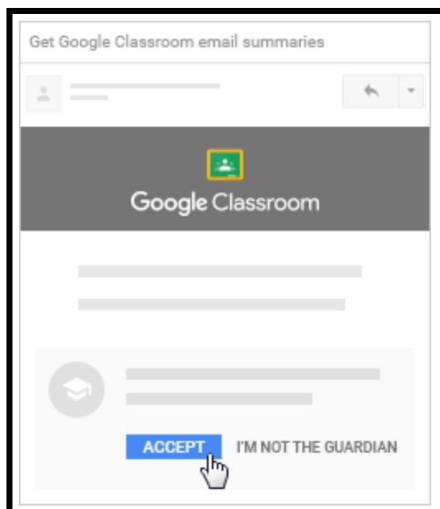
In email summaries, you can review:

- Missing work—Work not turned in when the summary was sent.
- Upcoming work—Work that's due today and tomorrow (for daily emails) or that's due in the upcoming week (for weekly emails).
- Class activities—Announcements, assignments, and questions recently posted by teachers.

Get Email Summaries

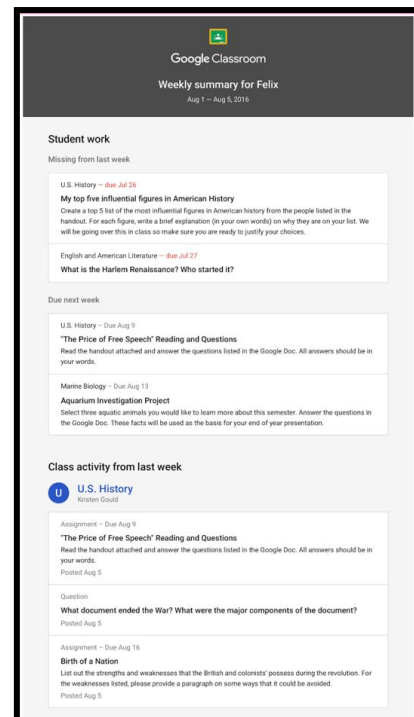
To get email summaries of your student's work, you must accept the email invitation from a teacher or administrator. You have 120 days to accept the invitation before it expires.

1. **Open** email invitation from teacher.
2. **Click Accept.**



Note: When you accept an invitation, you will receive an email confirmation. When you accept an invitation for one class, you will be linked to your student in all classes. You will receive email summaries for all classes that have summaries enabled.

Guardian Summary Example



Unsubscribe from Email Summaries

You can unsubscribe from email summaries at any time. At the bottom of any email summary, click Unsubscribe.

