Overview

Google Meet is a video conferencing application developed by Google. This quick reference guide (QRG) will demonstrate how to log-in and use the Google Meet iPad or iPhone app.

Getting Started

Download the **Google Meet app** to your iPad or iPhone from the App Store. If you are using a district iPad, Google Meet is already installed.
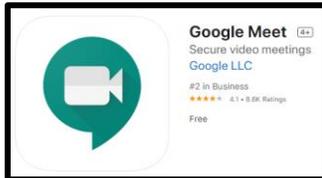
Log-In to Google Meet

1. Open **Google Meet**.
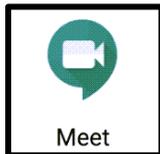
2. Click **Continue**.
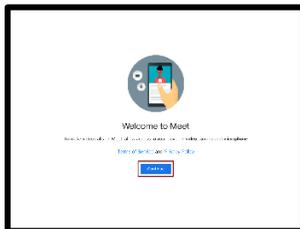
3. Click **OK** to grant Meet access to microphone.

4. Click **OK** to grant Meet access to camera.
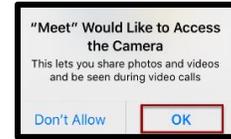
5. At the Sign-in screen, enter your **district Google username** and click **Next**. For students, this is the letter **S** followed by your student ID number **@students.fwisd.org**.

   Example: s123456@students.fwisd.org.
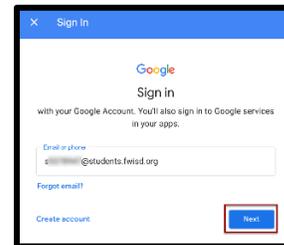
6. Enter your **Fort Worth ISD username** and click **Next**. For students, this is the letter **S** followed by your student ID number @stu.fwisd.org.

   Example: s123456@stu.fwisd.org

7. Enter your **password** and click **Sign in**.
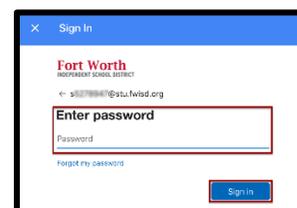
8. FWISD students can join meetings but not create them. Click **Learn more** or **Dismiss**.
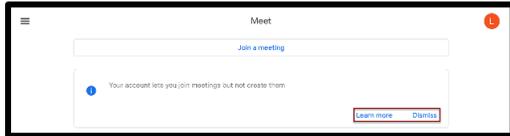
9. You are now ready to begin using the Google Meet app.
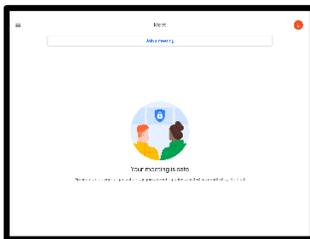
Join a Meeting using a Nickname or Meeting ID

1. Click **Join a meeting**.
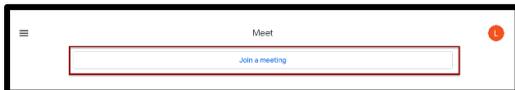
2. Enter the **meeting nickname or code**.
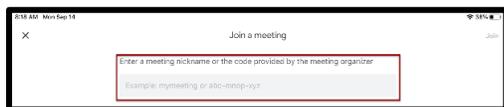
3. Click **Join**.
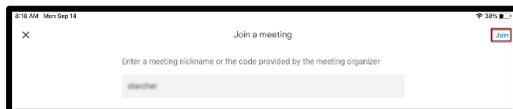
Note: Students will not be allowed to enter a FWISD Google Meet until the teacher has opened the meeting. Students will be redirected to the Join a meeting screen.

4. Click **Join** on the next screen.
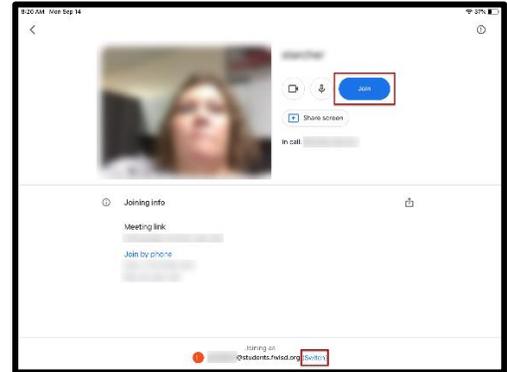
Note: If multiple students are using the same iPad/iPhone, you can check to see which student is logged in at the bottom of this screen. To change accounts, click Switch. Click on the correct account from the list.

Join a Meeting from Google Classroom

1. Download the **Google Classroom app** from the App Store.
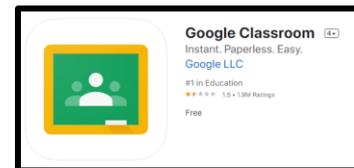
2. Open the **Google Classroom app**.

3. Click **Get Started**.
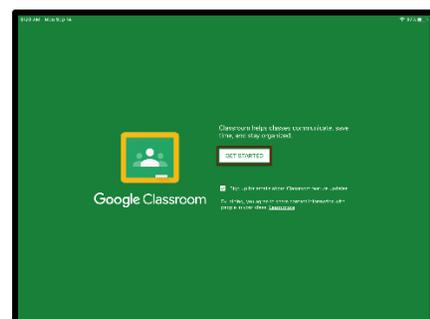
4. Choose an **account** from the list or click Add another account to add additional accounts. If adding an account, follow steps 5-7 under Log-In to Google Meet.
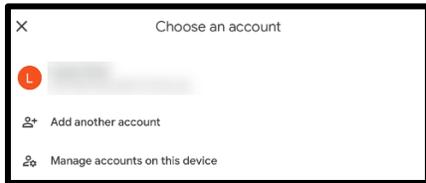
5. Click on the **Class** you would like to open.
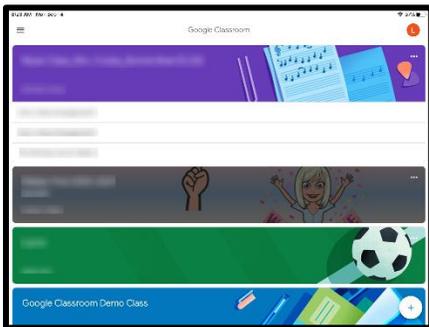
6. Click on the **camera icon** in the top right to join the Google Meet for that class.
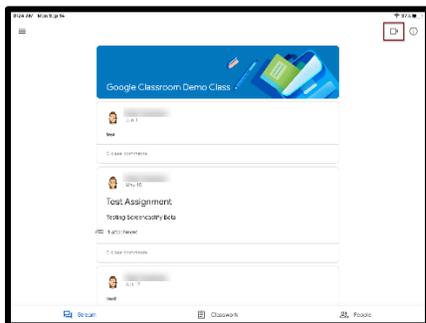
Note: Students will not be allowed to enter a FWISD Google Meet until the teacher has opened the meeting. Students will be redirected to the Join a meeting screen.

7. Click **Join**.
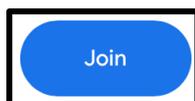
Navigate Google Meet
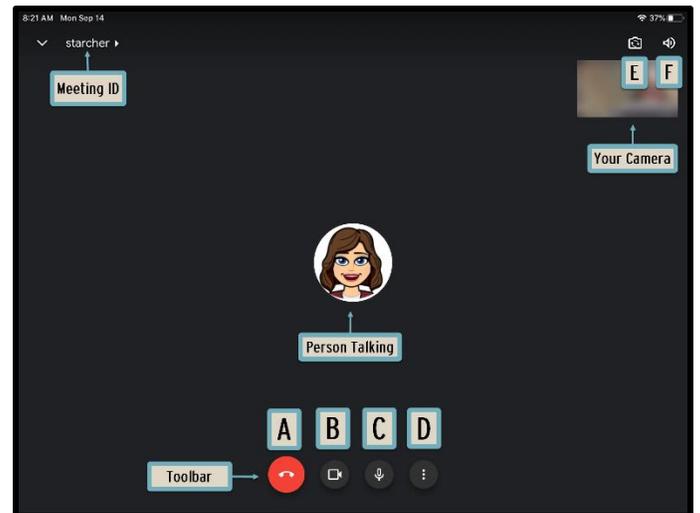
A. Leave meeting
B. Turn camera on or off
C. Turn microphone on or off
D. More options and additional settings
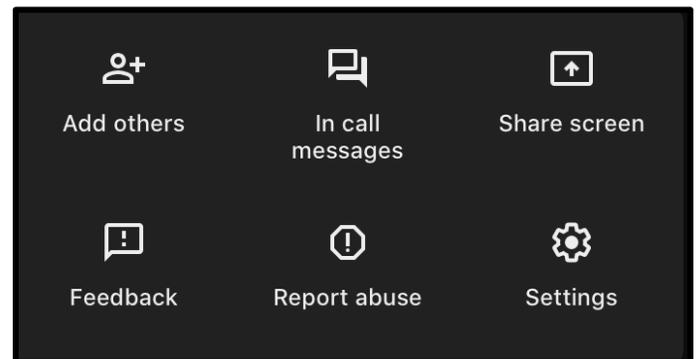
E. Switch camera
F. Volume settings