Overview

As a meeting participant, you can add questions to a meeting. You can submit a response for a poll as well.

Ask a Question

Anyone in the meeting can see your questions until you delete them. The meeting host (teacher) can hide your questions and see all your deleted questions. When you ask a question, other participants and the teacher will get a notification in the meeting.

1. Inside Meet, click **Activities**.

2. Click **Q&A**.
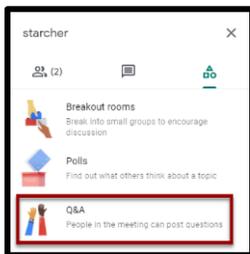
3. Click **Ask a question** in the lower-right corner.
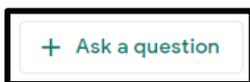
4. Enter your question and click **Post**.
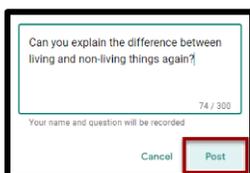
Find, Upvote, or Delete a Question

Participants can filter by All questions or My

questions. The host can filter questions, mark questions answered, and hide questions.

1. Click **Activities.**

2. Click **Q&A**.
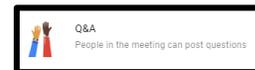
3. To filter questions, click the **Down arrow** next to all questions and select an option: **All questions** or **My questions**.
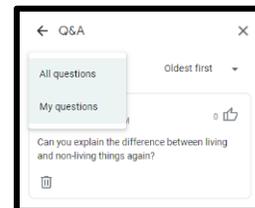
4. To sort questions, click the **Down arrow** next to Oldest first and select option: **Oldest first**, **Newest first**, and **Popular**.
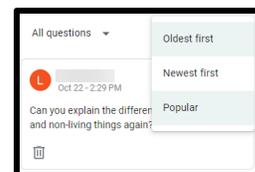
5. Click the **Upvote icon** to upvote a question and move it up in the list.

6. To delete a question, Click the **Delete icon** under the question.
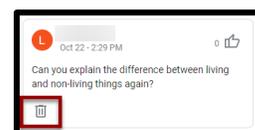
Submit a Poll Response

As a meeting participant, you can submit a response for a poll. You will get a notification in the meeting when the host (teacher) starts a poll. Be sure to submit your response before the poll or meeting ends.

1. Inside Meet, click **Activities**.

2. Click **Polls**.
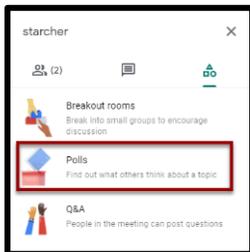
3. In the poll, select **your response**.
4. Click **Vote**. After you click Vote, you cannot change your response.